



Emtek multipoint handle set – Installation instructions

- 1) Here is your interior (left) & exterior handle (right)
- 2) Flip exterior handle to the back side, remove the one Philips screw where the keyed barrel sits
- 3) Install barrel, snug Philips screw to hold barrel in place *note the tail on the barrel can rotate 180 degrees, this is normal.
- 4) This is your steel spindle, it must be centered like so within the locking cassette & door handles. This is what connects the two handles & cassette together.
- 5) Insert the spindle into the interior handle, tighten the set screw with the provided Hex/Allen key by turning it clockwise – Note: be careful to not overtighten & strip the set screw
- 6) Hold your handle up to the face of the door like so, a portion of the spindle should be protruding on the exterior. Insert the handle with the spindle through the square hole on the door cassette .
- 7) Make sure the thumb turn is in the upright position, add the exterior handle by feeding the spindle into the square handle hole
 - a) Line up the tail of the barrel with the thumb turn hole (on the back side of the interior handle at the bottom)
- 8) Gently press each side in until the handles sit flush to the door, take the correct length screws (depending on your doors thickness) & thread them both in by hand
- 9) Once the screws are hand threaded properly, snug them up with a Philips screw driver
- 10) Close the door, lift up on the handle to engage the multipoint locks, then gently turn the thumb turn to disable the handle. Your door should be locked & the handle should not be able to be engaged.

Note that the images above show a detailed breakdown of how the handles will look when inserted through the cassette. This is shown outside of the door for demonstrative purposes.

(F.A.Q.) – Frequently asked questions

- My handle is not opening the door from one side of the door?
 - Remove one side of the handle, loosen off the set screw (image 5) & center the spindle on the door before re-installing & tightening the set screw
- My thumb turn lock will not engage smoothly after I lift up on the handle, & locking the multipoint locks.
 - Slightly loosen off the two screws as seen in image 8, make sure the handles are level on the door & gently snug them up
- It is difficult to lift up on the handle to lock the multipoint locks, why can't I lock my door?
 - Please contact your door installer

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